



Date of Memo: October 19, 2022
Current Meeting: October 20, 2022
Board Meeting: October 27, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Senior Director of Facilities and Preventative Maintenance Paul Williams
SUBJECT: Consideration and approval of RFP 22-03-442 snow & ice removal

ACTION ITEM A – 8

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, we ask the Board to authorize the President/CEO to enter a contract R.A.S.K. and Associates, Inc. for three years with two option year for an amount not to exceed \$ 4,000,000.

BACKGROUND:

The snow and ice removal contract covers all IPTC properties, including East Campus, Michigan Street Campus, 8925 Madison (charging station), 6410 College (charging station and parking lot), and bus stations. The work entails plowing, hand shoveling, hauling off, and pre-salting and deicing on all parking lots, drive lanes, sidewalks, platforms, and building entrances. The vendor is available 24/7 to supply all staffing, equipment, salt, and deicing materials. IPTC must maintain and provide safe working conditions for employees and the community ridership while preserving on-time performance and productivity during inclement weather conditions.

DISCUSSION:

IPTC Procurement Department released a solicitation for snow and ice removal services on September 12, 2022. The solicitation was advertised properly to reach potential contractors with the required equipment, and manpower needs to perform snow and ice control. IPTC held a pre-proposal meeting via Microsoft Teams and a questions and answers session open to all prospective bidders. The Procurement Department received two bids and found that R.A.S.K. and Associates, Inc. bid was within the cost estimate and met all requirements.

ALTERNATIVES:

Snow removal and ice control are required for safe operations. Unfortunately, IPTC cannot provide these services due to the specialized equipment needed.

FISCAL IMPACT:

The funding source for this service will come out of the operating budget.

DIVERSITY DECLARATION:

R.A.S.K and Associates, Inc. has letters of commitment from XBE’s Greene Thumb Landscaping, Axtec WFR, Yorkshire Landscaping, Kikin Concrete, and Oatts Trucking.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee and Service Committee on October 20, 2022.